

**Ocean Academy Charter School
Board of Trustees**

Minutes for February 19, 2019

Ocean Academy Charter School - Board of Trustees Meeting Minutes

678 5th Street, Lakewood, NJ – 7:00 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record.

Marshall White – President

Ken Seda – Vice President (on Phone)

Reverend Vincent Coppola

Anita Raynes Lepelstat

Rosanne Martin (Absent)

Reverend Juan Angel Monge-Santiago

Jim Muzikowski

Aase Marie Schults Hare

Welcome to Vince Coppola – New Board Member

Meeting started at 7:00 PM – Salute to the Flag

1. Tom McMahon, Facilities Consultant, to present on New Building (July 2020) and Leases for both Christ United and Georgian Court.
2. Reading of the Minutes for the January 8th Meeting
Motion to Accept Minutes made by Father Juan, Second by Anita Lepelstat,
Vote unanimously in favor.
3. Lorna Hassel to Report on MAP testing of Students – Progress and Needs
4. Lorna Hassel & Valarie Smith to present briefly on Comprehensive Equity Plan – State Mandate,
Two Resolutions need to be approved by the Board of Trustees

Vote on Resolution: Designation of Affirmative Action Officer – Presented by Lorna Hassel

Resolution: Approving the Affirmative Action Officer

Whereas, NJAC 6A:7-1.5 requires that a school district shall annually designate a member of its staff as the affirmative action officer (AAO)

Whereas, Jennifer Duffy, a Second-Grade teacher at Ocean Academy has agreed to accept the responsibility of affirmative action officer

Now Therefore Be It Resolved, that the Ocean County Charter School Board of Trustees hereby appoints Jennifer Duffy as Affirmative Action Officer for the 2018-19 school year.

Motion to Accept the Resolution: Jim Muzikowski

Second: Father Juan

Vote: Unanimously in the Affirmative

Vote on Resolution: Designation of an Affirmative Action Team – Presented by Lorna Hassel

Resolution: Approving the Affirmative Action Team

Whereas, NJAC 6A:7-1.5 requires that a school district shall authorize the Affirmation Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan

Whereas, the Affirmation Action Team must prepare the plan for submission on or before June 14, 2019

Now Therefore Be It Resolved, that the Ocean County Charter School Board of Trustees hereby authorizes the Affirmation Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan in preparation for the June 14th deadline.

Motion to Accept the Resolution: Jim Muzikowski

Second: Aase Hare

Vote: Unanimously in the Affirmative

5. Bill List Presented by School Business Administrator, Cindy Coughlin

Ocean Academy Charter School Board of Trustees

February 19, 2019 - Bill List

Previously Paid:

Alejandra Morales – 1549.50 + 1707.30
Staples – 10,027.83
CDW – 1,438+ 202.48
Lakewood Board of Ed – 34,636
NJ Charter School 6,665.00
Prismatic
Jason Gold – 550.00
Georgian Court – internet & trash removal = 850.00

Recurring:

Christ United Methodist Church – 19,484.17
Georgian Court University – 20,833.33
Petty Cash – 374.40 (Jan reimbursement)
489.44 (February reimbursement)
NJ Horizon Blue Cross/Blue Shield 23,119.44
Markel Ins – 2,911.00
Optimum – 380.88
Wright Ins. – 2,428.02
Atlantic - 401.91+ 289.57
Action Data – 139.80 + 71.72
Lakewood Public Schools – 21,690.00
Staples – 5,600.00

New

Valarie Smith – 143.90
Discount School Supply – 395.96
Houghton Mifflin – 5,300.0
Watchung Water – 25.51
NJ Division of Pension & Benefits – 63.88
Holman Frenia –2,841.00
Wilson Language 41.50
Tazmo Enterprizes – 375.00
Jason Gold – 550.00
Houghton Mifflin – 362.16
Mr. Keys -85.30
Monmouth Ocean Ed Services – 14,953.14
Tom McMahon – 5525.00
Lectura Books – 360.00
Cindy Coughlin 38.32 + 48.85
Porzio – 114.50
Dariakna Reyes-Yencer 120.78 + 99.57
Gordon Francis – 250.00

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Motion to Approve the Bill List: Aase Hare

Second: Father Juan

Vote: Unanimously in the Affirmative

6. Revised Budget for 2018-19 School Year Presented by Cindy Coughlin

Resolution: Revised Budget for the 2018-19 School Year
Presented: February 19, 2019

Approval for Ocean Academy Charter School to approve the revised 2018-2019 Budget

Be it resolved by the Ocean Academy Charter School Board of Trustees approves the following;

WHEREAS the Ocean Academy Charter School has received notice of a reduction in estimated revenue for the 2018-2019 school year of \$234,457;

WHEREAS the Ocean Academy Charter School has re- allocated anticipated revenue funds to continue to provide for the efficiency of the instructional and administrative programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Ocean Academy Charter School, county of Ocean, State of New Jersey the submission of the revised 2018-2019 School Year Budget to the Department of Education Fiscal representatives.

Motion to Approve: Father Juan

Second: Anita Lepelstat

Vote: Unanimously in the Affirmative

7. SEMI Waiver Resolution Presented by Cindy Coughlin

Resolution: Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and

Whereas the Ocean Academy Charter School Board of Trustee desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students based on the projection provided for the 2018-2019 budget year.

Now Therefore Be It Resolved, that the Ocean County Charter School Board of Trustees hereby authorizes the Chief School Administrator to submit to the Executive County

**Ocean Academy Charter School
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Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2019-2020 school year.

Motion to Approve Waiver Resolution: Father Vince

Second: Anita Lepelstat

Vote: Unanimously in the Affirmative

8. Submission Amendment to the ESEA 2019 Consolidated Grant presented by Valarie Smith.

We need Board approval to submit an Amendment to the ESEA 2019 Consolidated Grant for Carryover Funds.

Motion: Jim Muzikowski

Second: Aase Hare

Vote: Unanimously in the Affirmative

9. Board to go into Executive Session for the Yearly Self-Evaluation Process

Motion to Table and to close the Meeting: Aase Hare

Second: Anita Lepelstat

Vote: Unanimously in the Affirmative

Close Meeting

MINUTES APPROVED BY UNANIMOUS VOTE
BOARD OF TRUSTEES ON – 3/12/2019